



Neighbourhood Wardens' Monthly Report October 2025 – Billingshurst Parish

The monthly update from your Neighbourhood Wardens, Louisa Hull and Ross Phillips

Project Work

Chapel Corner Community Gardens



We were recently contacted through the Parish Council by Ingfield Manor School to explore potential opportunities for collaboration on future community projects.

Ingfield Manor School, based in Five Oaks, is a well-established special school for students aged 3–19 with neurological motor impairments, such as cerebral palsy, as well as associated medical and sensory needs.

After consideration, we identified our Chapel Corner Community Gardens project as an excellent opportunity for partnership working.

We met with Richie Brinkman, Outdoor Education Lead at Ingfield Manor, to discuss the project and explore how the current year 10 students could become involved. The students will be helping us in the new year to get the project off the ground and we are very excited.

A Virtual Day Out

On Monday 6th October members of the Seniors Coffee Morning, that usually meet at St Mary's Hall, instead attended the Billingshurst Centre where we had arranged a virtual day out for them in conjunction with Age UK (Horsham). Felpham Village and beach was the destination of the virtual visit and during the session people's creative skills were put to the test with a bit of beach pebble painting.





Billingshurst Primary Academy Lunchtime Visits

We have continued our weekly Tuesday visits to the primary school and are enjoying getting to know the children better and discussing our role within the community with them.

We were fortunate to be able to attend their school council meeting on Friday 10th October and were very impressed with how the children spoke and represented their fellow classmates. It was interesting listening to how they discussed the topics on the agenda and how they reached their decisions. This was useful for us whilst we look further at our future Youth Forum idea. We were also able to discuss our Chapel Garden project with Deputy Headteacher Rebecca Hatrick, who chairs the Youth Council, and how the school may be able to help us.

https://www.billingshurstprimary.org.uk/school_council/

Youth Provision

Youth Boxing Programme Update

This programme continues to thrive, and we see new faces joining in most weeks. The training focuses on fitness, stamina, skills and having the right mindset to prepare the young people for life in and out of the ring.

We would like to express our continued thanks to Billingshurst Parish Council for funding the programme, the Weald School for hosting and to the Billingshurst & District Lions Club for kindly supporting us with t-shirts for our attendees.

The programme is open to all young people aged 11-17 whether they are pupils at the school or not. For more information about WBC Cares UK, who run the sessions, please visit their website: <https://www.wbccaresuk.org/>



Events and Meetings Attended This Month

Community Services Team Meeting – Tuesday 7th October

We attend these meetings every few months to share our project ideas/progress with the wider Community Services team and to discuss community safety, community development issues and Voluntary Sector Support matters.

Meeting with Billingshurst Community Partnership – Tuesday 7th October

We met with Denise and Gillian from the Community Partnership to find out more about what their role is in the community, to discuss our upcoming projects and to see how we can work together in the future.

Visit to Osmund Court – 15th October



Osmund Court offers conventional retirement housing and residential care, from its site in Rowan Drive. We meet often with the scheme manager and residents either during their activity sessions or at other social events in the community. Recently, we played darts (very badly) and got involved in a game of 'Who Wants to be a Millionaire'.

Prevention Panel (formerly Peer Group Conference) – Thursday 16th October

Louisa joined the Prevention Panel meeting this month which is now being chaired jointly by a representative from HDC and from WSCC. The meetings have changed to a Prevention Panel to bring them in line with meetings in other districts and boroughs across the county.

The Prevention Panel is a multi-agency forum that facilitates discussions about children and young people, aged 10-17, identified to be at risk of harm in the community or online. This includes where they are, or are suspected to be, implicated in criminal activity. Alongside referrals for individual children and young people, the meeting will also consider locations where there have been concerns raised regarding children and young people-related anti-social behaviour or locations where adults may feel that children and young people are unsafe.

Street Briefing at Sainsbury's – Wednesday 29th October



When our shifts allow, we join a 'street briefing' with PCSO Tom Fontyn at Sainsburys. These sessions are a great way for us to meet residents, listen to what's happening in your area, and work together to find solutions. By attending with the PCSO, we can share updates, tackle issues more effectively, and make sure concerns are passed to the right people straight away. It's also a chance for everyone to put faces to names — we're here to help, stay visible in your community, and keep our neighbourhoods safe, clean, and welcoming.

Churches Together Light Party – Friday 31st October

On the 31st we were invited to attend the Churches Together Light Party at St Marys Church. A light party is a Christian alternative to Halloween. Rather than celebrating the dark and scary, they celebrate the light, providing an important alternative for families who celebrate Halloween. The event was very well attended and a great success. There were activities galore and it was lovely to see so many young people using the space.



Billingshurst Fireworks – Friday 31st October

That evening we were also invited to attend the Billingshurst Sports and Recreation Association's annual firework display. Thankfully the weather improved throughout the day, and the show was well-attended with plenty of fancy dress outfits on display. We were asked to help judge the fancy dress competition and settled on two joint winners – the 'bat girl' and the 'abandoned doll'. The winners got to press the big red button and start the display!

Future Events – dates for your diaries

With the festive season fast approaching, we will be at the two main Billingshurst events in December, which we are very much looking forward to. We also hope to visit the Ingfield Manor School Christmas Fayre on 29th November.



Discover more warden events happening across the district here:

<https://www.horsham.gov.uk/community/wardens-events>

Local Neighbourhood policing events can also be found here:

<https://www.sussex.police.uk/area/your-area/sussex/horsham/billingshurst-shingley-pulborough-and-coldwaltham/meetings-and-events/top-reported-crimes-in-this-area>

Parish Specific/Other

New Path at Station Road Gardens

It has been great to see the new path completed this month at Station Road Gardens. The walk from the entrance by the Billingshurst Men's Shed to the Bowling Club and the section towards Myrtle Lane has been greatly improved and we've seen it being well used already.



Visits to Billingshurst Community Larder

This month we have continued to promote the Community Larder to residents and have been lucky to collect bread and crumpets for our weekly Friday Coffee Morning, for which we are very grateful.



The larder is open on Wednesday mornings between 10am and midday at The School House, Weald School, and updates can be found on their Facebook page:

<https://www.facebook.com/profile.php?id=100089558274502>

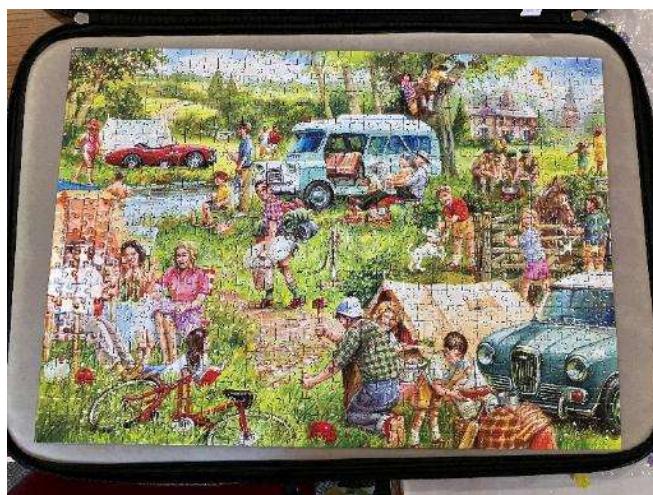


☕ Billingshurst Coffee Morning – All Welcome!

Join us every Friday from 10am to midday at The Billingshurst Centre for our friendly Coffee Morning. Enjoy a cuppa, a chat, and take part in our popular weekly quizzes.

It's a great chance to meet neighbours, catch up with friends, and talk about any community issues or local projects you'd like to discuss.

We look forward to seeing you there!



Another lovely puzzle completed by some of our coffee morning attendees.

Dementia Cafe

A reminder that the Dementia Cafe at the Trinity United Reformed Church operates on the second and fourth Saturdays of each month in the hall at Trinity URC from 10.00am-12.00pm. We continue to attend when our shifts allow.

More information can be found on their website: <https://billingshursturc.co.uk/dementia%20cafe.html>

Whilst Out on Patrol

Faded Road Markings – Mill Lane



Whilst waiting outside the library to join one of this month's Wellbeing walks, several attendees mentioned that they had witnessed two vehicles driving the wrong way up Mill Lane past the no entry signs. We have put reports in regarding the very faded yellow lines and the No Entry markings that are beginning to fade.

We ask that anyone who witnesses a vehicle exiting the car park through the no entry signs makes a report via the anti-social driving section of the Operation Crackdown website:

<https://operationcrackdown.org/>



Burnt Out Bin – High Street

Whilst out on patrol on Saturday 18th October, we found one of HDC's litter bins located near to the Women's Hall had been burnt out. We are not sure whether this was arson or a cigarette that had not been distinguished. We reported this to one of the Environmental Services Managers at HDC. The burnt remains were cleared away on Monday 20th October and a replacement bin was in situ the following day.



Fly-tipping/Litter

Not technically fly-tipping, but the amount of nitrous oxide (NOS) canisters dumped in Wooddale Lane could be seen as such! These were reported to Horsham District Council for removal.

Understanding nitrous oxide

Nitrous Oxide, also known as laughing gas, nangs or NOS, is a gas that people sometimes use recreationally. It's often inhaled for its brief and intense effects. It can make you feel happy and relaxed, but it can also make you feel dizzy and sick.

The effects of Nitrous Oxide start very quickly after you've taken it, and they go away very quickly.

Nitrous Oxide is a Class C drug and it is illegal to have it in your possession.

There are some exceptions for people who use Nitrous Oxide in their work, such as medical or culinary staff. You might be expected to show evidence that you have Nitrous Oxide for a legitimate reason. It is illegal to have it on you without one of these reasons.

You can be arrested and charged for having Nitrous Oxide in your possession. You might get an unlimited fine, a visible community punishment, or a caution which will appear on your criminal record. If you get caught multiple times, you could even get a prison sentence of up to two years.

There are also laws against drug driving, like there are for drink driving.

Dumped Caravan – Wooddale Lane



Whilst out on patrol on Friday 17th October, we were checking certain fly-tipping hotspots in the parish and were disappointed to find an abandoned caravan in Wooddale Lane. The caravan was extremely full of rubbish, including gas bottles and household waste. This was reported to Horsham District Council as an abandoned vehicle and has now been removed.



Discarded Engine Oil – HDC Car Park, Jengers Mead

This month we have also found a discarded container of used engine oil left on the wall of the rear car park at Jengers Mead! Definitely not an appropriate location for vehicle servicing! This was reported to our waste and cleansing team who removed it promptly before it ended up over the surface of the car park.

Graffiti

Unfortunately, we have seen some racist graffiti this month within the village and have worked hard to make sure it is removed as promptly as possible.

Fence entrance to Manor Fields



We contacted the owners of the fence in the entranceway that leads into the allotments and Manor Fields play area after diligent members of Parish Council staff spotted it and reported it to us. After trying to clean the graffiti off was unsuccessful, the fence panel was painted over.

Myrtle Lane to Bowling Club Footpath

We sadly found further racist graffiti on a fence running alongside the path from the bowling club to Myrtle Lane. This footpath is used by lots of school students on their walking route to The Weald. These were quickly reported to Horsham District Council for clean-up.



We were pleased to see later in the month that it had been dealt with by our colleagues from the Hop Oast Depot.

Anti-Social Behaviour

This month we were contacted by a local store regarding shoplifting by school students. We offered advice and carried out visits at key times. As this is a criminal matter, we have advised the store of the importance to report the thefts to Sussex Police and continue to carry out reassurance patrols when we can. We have also contacted colleagues within our Community Safety team to see if some Shoplifting Intervention work can be done with young people locally.

We have also met with the PCSO for Billingshurst parish, Tom Fontyn, to discuss anti-social behaviour reports and any hotspots.

Who Do I report To?

Roads/pavements

You can report issues with roads or pavements on the link below.

<https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/trees-hedges-weeds-and-grass/>

Useful links for reporting litter, fly-tipping or graffiti

You can report litter issues to HDC at the following link:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/litter>

You can report a damaged or overflowing litter bin here:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/report-a-damaged-or-overflowing-litter-bin>

If you witness fly-tipping in action, please call Sussex Police and, if possible, provide them with the registration of the offending vehicle and subsequently any relevant dash cam footage you may have.

You can also report it direct to HDC at: <https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/fly-tipping>

Abandoned shopping trolleys can be reported on the 'Trolleywise' website at: https://www.wanzl.com/en_GB/360-degree-service/TrolleyWise

You can report incidents of graffiti direct to Horsham District Council via their website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning>

Horsham District Council App

Did you know that HDC have a very handy app that can be used to find out lots of information, report litter, fly-tipping, and graffiti, and you can even set up handy reminders about your waste collections too?



The app can be downloaded from the Google Play store and Apple app store.

More information and links to download are available on the HDC website:

<https://www.horsham.gov.uk/mobileapp>

Dog Related Issues

Dog fouling can be reported via the HDC website:

<https://www.horsham.gov.uk/waste-recycling-and-bins/litter-and-street-cleaning/dog-fouling>

Any attacks by dogs need to be reported immediately to Sussex Police. Their advice is that if there is an immediate threat to human or animal life to call 999. Otherwise report to the police on 101 or via the Sussex Police website reporting form.

<https://www.sussex.police.uk/ro/report/ocr/af/how-to-report-a-crime/>

If you find a dog roaming free and not being supervised, you may wish to consider reporting it to Horsham District Council's approved contractor on 07512 089777 and they will come and collect. ***This is a 24/7 service, but the dog does need to be contained for them to collect.***

***** Please note Horsham District Council does not have dog wardens *****

Rough Sleepers and Homeless Persons

<https://thestreetlink.org.uk/> connecting people sleeping rough to local services.

Reporting crime and anti-social behaviour

☎ 999

- A crime is happening now.
- Someone is in immediate danger or at risk of harm.
- Property is in danger of being seriously damaged.
- A serious disruption to the public is likely.

☎ 101

or report online
www.sussex.police.uk

- All non-emergency incidents where the crime has already happened or there is no immediate risk of harm.

CrimeStoppers.
☎ 0800 555 111

crime-stoppers-uk.org

- To report crime 100% anonymously.
- Crimestoppers is not the police – it is an independent charity working to help communities.
- Information given will be shared anonymously with the police.

British Transport Police

☎ 0800 40 50 40
Text 61016

- Non-emergency incidents on a train or at a station can be reported direct to the British Transport Police online: www.btp.police.uk/reportcrime.
- There is also a Railway Guardian app.

Horsham District Council

communitysafety@horsham.gov.uk

- Report general anti-social behaviour and repeated public nuisance to the ASB team at Horsham District Council.
- You can also report litter, fly-tipping, graffiti, dogs and dog fouling online: www.horsham.gov.uk/report.

See it. Report it.

Reporting crime and ASB means we can work together to reduce it.



Horsham District Community Safety Partnership



Horsham District Council

04/2022



NEIGHBOURHOOD
WARDENS

YOUR NEIGHBOURHOOD WARDENS

Billingshurst Parish



Ross Phillips
07795 051516



Louisa Hull
07795 051529

If you wish to speak to us in confidence, please give us a call or email
billingshurstwardens@horsham.gov.uk

@HDWardens

@HorshamWardens



Horsham District Community Safety Partnership



Horsham District Council



NEIGHBOURHOOD
WARDENS

THE WORK WE DO IN YOUR COMMUNITY

Based within the community, your Neighbourhood Wardens work alongside partner agencies to improve the quality of life for everyone and promote community cohesion and resilience. The Wardens undertake a number of activities, ranging from enforcement to community development.

Neighbourhood Wardens can help the community in the following ways:

- Meet the needs of the community and improve the quality of life for the residents, through engagement, promotion and support.
- Develop projects that benefit the local residents, to tackle community safety issues and promote inclusivity.
- Promote community cohesion, resilience and solidarity to encourage and empower communities to resolve issues.

- Support vulnerable members of the community with activities, advice, welfare checks and signposting.
- Engage with residents daily to get to know their local community and become a trusted friend to offer advice and guidance.
- Offer education and advice when required, before taking enforcement action.
- Contribute to the delivery of the Community Safety Partnership plan by working with other agencies.
- Provide a highly visible and reassuring uniformed patrolling presence.
- Provide an effective eyes and ears service aimed at reducing the fear of crime and improving quality of life.
- Work alongside the Police and submit reports regarding drug use, criminal damage and anti-social behaviour.

L25, C502

In an emergency always dial 999



Horsham District Community Safety Partnership



Horsham District Council

Social Media



Billingshurst Wardens' Instagram Account

Have you visited our Billingshurst Wardens' Instagram account yet? We are into triple figures of followers, but we'd love some more. Please give us a follow at the link below:

<https://www.instagram.com/billingshurstwardens/>

We also share a Facebook account with the other Horsham District Neighbourhood Warden Teams, so please do follow us at:

<https://www.facebook.com/HDWardens>

Neighbourhood Wardens

"Partnering for a Stronger Community"



"Together, we create a safer, kinder, and more connected community"

BillingshurstWardens@horsham.gov.uk

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